

VESTRY MEETING MINUTES

December 19, 2011

Vestry:

Wayne Adams, Sr. Warden
Duane Schafer, Jr. Warden
Angela Anderson
Susan Cooper
Ken Droog (absent)

Larry Davis
Gregg McDermott (absent)
Sue Pickell
Margaret Young-Jackson

Clergy:

Father Dale Augustin

Vestry Staff:

Patricia Seay, Treasurer and Margery Kosek, Vestry Clerk

I. FORMATION:

The meeting was opened with a prayer at 7:00 p.m. by Father Dale Augustin.

INFORMATION:

- Next Vestry Meeting January 16th, 2012 at 7:00 p.m.
- Annual Meeting Sunday, January 29th, 2012.

II. DISCUSSION/DECISION:

Sue Pickell made a motion to accept the November minutes. Susan Cooper seconded the motion and the motion was approved.

III. MEMBERS OF THE CONGREGATION TO SPEAK:

No members were present.

IV. SENIOR WARDEN AND VESTRY TIME:

Angela Anderson brought up the ushering for the midnight Christmas Eve service. The following people are available to usher for that service; Angela Anderson, Larry Davis, Sue Pickell, Patricia Seay and Margaret Young-Jackson. Wayne Adams will set up the chairs, etc. for the service either Thursday afternoon or Friday morning. He will have some young men to assist him. Patricia Seay told the vestry that the money collected Christmas Eve would be put in the safe and counted on Sunday. She and Larry Davis will do the counting.

Wayne Adams discussed the renewal of contracts and told the vestry that Sue Pickell had volunteered to go over the contracts that need to be renewed and check them out; then they would go to the Finance Committee for review and recommendations. A discussion followed regarding the dates payments will be made for employees. The Finance Committee directed all

payments be made on the 15th and 30th. If either date falls on a weekend the payment will be made on the preceding Friday. A motion was made by Duane Schafer and seconded by Margaret Young-Jackson that we accept the directive of the Finance Committee. The motion was approved.

Wayne then told the vestry that he and Sue Pickell, at the request of John Curtis, talked to Linda Meadows about the changes in her salary. She will be cut to 20 hours per week and will work out with Father Dale the days she will be working. She would like Fridays off so she could have a 3 day weekend. She was asked to make a list of the things that she would do, i.e. Servant Keeper, etc. She was concerned that people would be going in and changing her files. She was told that that would not be allowed and that volunteers would fill in on items like answering phones, etc. This cut in salary is necessary to help the church pay for a full-time rector.

Wayne then told the vestry what an unbelievable amount of time that our Treasurer, Patricia Seay, has spend on working on the money from the Gala on top of her other duties. She is greatly appreciated.

Next, Wayne Adams handed out the list of 2012 Pledge Contributors. To date we have 122 pledges for a total of \$293,468. We are 24% ahead of what we had gathered at the same point last year. Wayne will be sending out a letter the week after Christmas to people who have pledged in the past but have not renewed their pledge. The Finance Committee will be meeting on January 7th and will be working on the budget.

Next our organist's contract was discussed. Music is a very important part of our services. It was decided that, instead of paying Barbara Buer a base salary of \$2000 per month and \$150 per extra services that do not fall on a Sunday, we include those services and give her a base salary of \$2250 per month or \$27,000 per year. The extra days were counted for 2012 and there were 8 of them. Everyone agreed that Barbara is not only our organist but is the Music Director and deserves the title and the raise in salary. Duane Schafer made a motion and Susan Cooper seconded it that we pay our Music Director \$2250 per month paid on the 15th and the 30th. The motion was approved.

Father Dale ask the vestry to reconsider a stipend for Deacons/Priests for gas. A discussion followed on what the government pays (55.5 cents per mile). The request will be sent to the Finance Committee to oversee, review and recommend.

V. TREASURER REPORT:

Susan Cooper brought up a question about restricted funds. We have \$6,000 in the Patio Fund and \$3300 in the Flower Fund. At a time when we are cutting expenses, etc. to come up with money for a new rector it seems putting money into funds that will not be used in the near future is not the wisest thing to do. She reminded the vestry that the Patio had never been approved by the vestry. Father Dale said that the vestry had approved looking into a patio. A discussion followed and Larry Davis made a motion, and Susan Cooper seconded it that in the future new restricted funds must go through the Finance Committee for review and recommendation. The motion was approved.

Sue Pickell talked about creating a form, for people to sign when they donate funds that could possibly be restricted, to release them if the money was needed to pay the mortgage.

Susan Cooper made a motion to approve the November Treasurer's Report and it was seconded by Angela Anderson. The motion was approved.

VI. REPORTS:

- a. Youth: none.
- b. Communication: none
- c. Finance: none.
- d. ECW: none

VII. NEW BUSINESS:

A discussion was held about the Desert Blast. Some people are complaining about how many are sent to them. Susan Cooper and Angela Anderson will get together and see about sending out a weekly blast to include the information in the individual blasts. A question arose about sending out the Forward Day by Day and if we might be violating copy rights. Susan will check into it.

VIII. OLD BUSINESS:

Sue Pickell questioned if Western Exterminators had been acknowledged. Father Dale said he has sent them a letter.

There being no further business, the meeting was adjourned at 8:25 p.m. with a prayer by Father Dale.

Respectfully submitted,
Marge Kosek, Vestry Clerk