

GRACE IN THE DESERT EPISCOPAL CHURCH WOMEN

BYLAWS

ARTICLE I: NAME

The name of this organization shall be The Women of Grace in the Desert Episcopal Church, Las Vegas, Nevada.

ARTICLE II: PURPOSE

The purpose of this organization is to relate the entire woman hood of the parish to the whole goal of the Church through a program of worship, study, service, gifts and fellowship to the end that each woman may find her place in the parish family and the mission of the church. This includes cooperation with the Episcopal Church women of the Diocese of Nevada and the Episcopal Church USA.

ARTICLE III: MEMBERSHIP

The membership of this organization shall consist of all women of Grace in the Desert Episcopal Church and other women who are interested in the purpose of this organization. A yearly contribution of \$10.00 per member shall be encouraged to insure that financial obligations may be met and that the on-going work of The Women of Grace in the Desert Episcopal Church may continue. This amount shall be collected in January of every year. All monies shall be given to the ECW Treasurer. (For 2010 only, the amount will be collected by April 4th.)

ARTICLE IV: OFFICERS

Section 1: Personnel and Term

The officers shall consist of President, Vice-President, Secretary and Treasurer. They shall be elected or appointed at the fall general meeting of the Women of Grace in the Desert Episcopal Church. The term of officers shall be for one year from January to December with the exception of the Treasurer whose term shall be for two years. The officers shall serve as the Executive Committee.

Section 2: Duties

- A. President: She shall preside at all meetings of The Women of Grace in the Desert Episcopal Church, the Board of Directors, and the Executive Committee. She shall, with the approval of the Board of Directors, fill vacancies occurring in offices and appoint the committee chairpersons. She shall perform all duties pertinent to the office of President.
- B. Vice-President: She shall preside in the absence of the President. She shall serve as liaison for all groups and shall automatically assume the office of President the following year. She shall be responsible for planning of the programs for the general meetings.
- C. Secretary: She shall keep the minutes of all meetings of The Women of Grace in the Desert Episcopal Church. She shall conduct all general correspondence.
- D. Treasurer: She shall receive and disburse all monies as she may be directed by the organization. She shall collect all membership contributions and shall give an accurate financial report when requested by the President. She shall accept budget requests and present a budget to the board no later than January. She shall obtain Executive Committee approval for any unbudgeted and unauthorized expenditure which arises between meetings of the Board of Directors.

ARTICLE V: BOARD OF DIRECTORS

Section 1: Personnel and Term

The Board of Directors shall consist of the officers, Committee Chairpersons, representatives from all women's organizations in the church, and the Lay Ministry Coordinator. They shall be elected for a term of one year, with the exception of the Treasurer who shall be elected (serve) for a two year term.

Section 2: Board of Directors Eligibility

The ECW Board Members shall be confirmed, adult communicants in good standing of the Grace in the Desert parish.

Section 3: Committee Chairpersons

Chairperson for any fundraiser, newsletter, or permanent activity chairs.

Section 4: Organizations

1. Altar Guild
2. Sunday School Organization
3. United Thank Offering
4. Singles Group
5. Outreach Program
6. Book Club

ARTICLE VI: NOMINATING

The Nominating Committee shall consist of a chairman and two board members appointed by the Vice-President. They shall present a slate of officers to be elected at the November general meeting.

ARTICLE VII: MEETINGS

There shall be a minimum of six (6) board meetings per year. There shall be a minimum of two (2) general meetings per year. The date, time and place shall be designated by the Board of Directors.

ARTICLE VIII: QUORUM

A quorum of Board of Directors shall consist of one-third (1/3) of the members of the board. A quorum at a general meeting shall consist of the members present at the meeting.

ARTICLE IX: AMENDMENTS

The bylaws may be amended by any general meeting by a two-thirds (2/3) vote of those present provided that the proposed amendments have been approved by a two-thirds (2/3) vote of the Board of Directors.

ARTICLE X: PARLIAMENTARY AUTHORITY

The current edition of Robert's Rules of Order Newly Revised shall be the Parliamentary Authority for all matters of procedure not specifically covered by the Bylaws or special rules of order adopted by the organization.

ADOPTED: April 16, 2011